

MINUTES
UNION CITY BOROUGH WORK SESSION
AUGUST 26TH, 2008

The Work Session of the Union City Borough Council was called to order at 7:00 P.M. by President Brumagin. The meeting was held at the City Building.

Councillors present were Brumagin, Bowes, Hinkle, Hoban, Steadman and Tubbs.

Officials present were Borough Manager Cheryl Capela, Mayor Paul Capela and Street Supervisor Paul Maynard.

Visitors present were Dustin Kolaja.

GARBAGE CONTRACT: The Borough Manager said the garbage contract will be expiring the end of this year. She said she has made copies of the bid specifications for Borough Council to review. She said if Borough Council has any changes, please let her know at the September Work Session.

PETITION: The Borough Manager said Darrell Obert from Putnam Street has called the Borough Office complaining about the "No Parking" on Putnam Street during the winter months.

She said that he has a petition that he will be presenting to Borough Council at the September Council Meeting.

PARKS AND RECREATION COMMISSION BY-LAWS: The Borough Manager said she would like to know if everyone has had a chance to review the Parks and Recreation Commission By-Laws.

She said the by-laws will be placed on the September agenda for consideration.

LAP TOPS FOR POLICE VEHICLES: The Borough Manager said she did receive a grant to purchase two lap tops to be installed in the police vehicles.

BUDGET ACCOUNTS: The Borough Manager said there are some accounts that are over budget and she would like approval from Borough Council to take monies from other accounts.

She said the first account is the Salt Account 432.100. She said she would like to transfer monies from the Full-Time Officer Wage Account 410.041 of \$7,296.00 and put these monies into the Salt Account.

She said the next account is the Gasoline Account 430.514. She said with the rising cost of fuel, she will not have enough monies in this account to finish out the year. She said she would like to transfer monies from the Supplies Account 438.010 of \$6,600.00 and put these monies into the Gas Account.

She said the next account is the Police Overtime Account 410.030. She said she would like to transfer monies from the Part-Time Patrolman Account 410.010 and put these monies into the Police Overtime Account.

Councillor Tubbs said that another \$2200.00 can come out of the Part-Time Patrolman Account 410.010 and put these monies into the Gasoline Account 430.514.

She said these changes will be placed on the agenda for Borough Council to approve.

PROPOSED ORDINANCE AUTHORIZING THE RECOVERY OF COSTS INCURRED BY THE VOLUNTEER FIRE DEPARTMENT: Councillor Bowes said he noticed that the Ordinance authorizing the recovery of costs incurred

by the Volunteer Fire Department was tabled.

Councillor Tubbs said he and President Brumagin need to meet with the Fire Department before Borough Council can do anything with this Ordinance.

REGIONAL MAIN STREET MANAGER MEETING: Councillor Bowes said a meeting has been scheduled for Monday, September 15th, 2008 to discuss obtaining a “Regional Main Street Manager”.

He said the place and time of this meeting has not been established as of this date. He said the meeting should run for approximately two hours.

CATCH BASIN ON THE CORNER OF WARDEN AND EAST HIGH STREET: President Brumagin said he spoke with Street Supervisor Paul Maynard about scheduling a meeting with Penndot in regards to the catch basin on the corner of Warden and East High Street.

“NO PARKING” DURING WINTER MONTHS: President Brumagin said that Wayne Keefer had approached him about his concerns on the “No Parking” during winter months.

Councillor Tubbs said before the Streets Department orders any signs, he would suggest that the Street Supervisor meet with the District Justice.

He said the last thing that we don’t want, is to go to court and to find out that the signs are wrong.

UNION CITY MUNICIPAL AUTHORITY: Councillor Tubbs said he spoke with Marsha from the Water Authority about obtaining the minutes from their meetings.

He said that Marsha will be forwarding him the minutes on a monthly basis. He said that Marsha had informed him if any member of Borough Council is interested in obtaining the minutes, to please let her know and she will mail the minutes to each Council member.

1996 CHEVROLET POLICE VEHICLE: Councillor Steadman said he would like the 1996 Chevrolet Police Vehicle placed on the agenda for the approval to sell.

MOWING OF PROPERTIES WITHIN THE BOROUGH: Street Supervisor Paul Maynard said that the Code Enforcement Officer has been contacting him about properties that need to be mowed in the Borough.

He said that his department has spent approximately twenty hours mowing different properties within the Borough.

He said he would like to know if Borough Council would consider contracting this out.

EMERGENCY MANAGEMENT COORDINATOR: Dustin Kolaja said the job as Emergency Management Coordinator has become very time consuming. He said he would like Borough Council to consider appointing a Deputy Emergency Management Coordinator who would work with him.

He said that Braden McCrillis is very interested in the position.

He said that his computer died and he would like to know if Borough Council would consider buying him a new computer which would strictly be used for Emergency Management and would be kept at the Borough Building.

Councillor Tubbs said we will place the purchase of a new computer on the September agenda.

ADJOURNMENT: The meeting adjourned at 8:06 P.M.

ATTEST: _____
Borough Manager