

**MINUTES**  
**UNION CITY BOROUGH COUNCIL**  
**JUNE 9<sup>TH</sup>, 2009**

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 7:00 P.M. by President Brumagin. The meeting was held at the Union city Area High School Large Group Instruction Room.

Councillors present were Brumagin, Bowes, Hinkle, Steadman and Tubbs. Councillor Hoban was absent.

Officials present were Borough Manager Cheryl Capela, Mayor Paul Capela and Solicitor Timothy Wachter.

Visitors present were Alice Jane Ross, George Ainsworth, Leo Pfister, Suzanne Ball, Dave Pfister, Dustin Kolaja, Dave Himes, Roy Hanks, Brian Maynard, Ahmed Syed and Braden McCrillis.

**APPROVAL OF AGENDA:** It was moved by Councillor Tubbs and seconded by Councillor Bowes to adopt the agenda as amended. Motion carried.

**MOTION ON MINUTES:** It was moved by Councillor Steadman and seconded by Councillor Hinkle that all Councillors having read the Council Meeting held May 12<sup>th</sup>, 2009 and the Work Session held May 26<sup>th</sup>, 2009, be approved. Motion carried.

**MOTION ON SECRETARY'S REPORT:** It was moved by Councillor Tubbs and seconded by Councillor Steadman that the Secretary's Report be accepted and made a part of the minutes of this meeting. Motion

carried.

**MOTION ON BILLS:** It was moved by Councillor Steadman and seconded by Councillor Hinkle that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**RESIDENT COMPLAINS ABOUT DAMAGE TO HER CURB:** Suzanne Ball said she lives at 37 Brown Street and she would like to know about getting her curb fixed in front of her house.

Councillor Steadman said he will notify the Street Supervisor.

**COUNCIL TO APPROVE THE SNAP-TITE SUBDIVISION:** The Borough Manager said last month she brought before Borough Council for approval, a subdivision for Snap-Tite but realized that the Union Area Planning Commission had not yet approved the proposed subdivision.

She said the Union Area Planning Commission has now approved the subdivision and now it can be considered by Borough Council for approval.

**MOTION TO APPROVE THE SNAP-TITE SUBDIVISION:** It was moved by Councillor Tubbs and seconded by Councillor Hinkle to approve the subdivision from Snap-Tite. Motion carried.

**COUNCIL TO APPROVE A RESOLUTION FOR THE DISPOSITION OF BOROUGH RECORDS:** The Resolution for the disposition of Borough records was read by the Borough Manager.

**MOTION TO APPROVE A RESOLUTION FOR THE DISPOSITION OF BOROUGH RECORDS:** It was moved by Councillor Steadman and seconded by Councillor Tubbs to approve the Resolution for the disposition of Borough records. Motion carried.

**UPDATE ON THE RIGHT-TO-KNOW LAW:** Solicitor Timothy Wachter said on Tuesday, July 21<sup>st</sup>, 2009, his firm will be having a seminar on an “Update to the Right-to-Know Law”.

**PARKS AND RECREATION COMMISSION:** Councillor Hinkle said the play camp will begin the week of June 29<sup>th</sup>.

He said the Parks and Recreation Commission will be holding movies in the park.

He said they also will be sponsoring a Circus on July 22<sup>nd</sup>.

**MOITON TO ACCEPT JASON RUSSELL’S RESIGNATION AS A FULL-TIME POLICE OFFICER WITH THE BOROUGH OF UNION CITY:** it was moved by Councillor Tubbs and seconded by Councillor Steadman to accept Jason Russell’s resignation as a full-time police officer with the Borough of Union City effective May 25<sup>th</sup>, 2009. Motion carried.

**MOTION TO APPROVE THE PARKING TICKET HANDLING PROCEDURES:** It was moved by Councillor Tubbs and seconded by Councillor Hinkle to approve the Parking Ticket Handling Procedures. Motion carried.

**MOTION TO ADOPT AN ORDINANCE AMENDING ORDINANCE NO: 832 PROHIBITING THE USE OF CERTAIN BOROUGH STREETS BY MOTOR VEHICLES WHOSE WEIGHT EXCEEDS ESTABLISHED LIMITS:** It was moved by Councillor Steadman and seconded by Councillor Tubbs to approve adopting an Ordinance amending Ordinance No: 832 prohibiting the use of certain Borough streets by motor vehicles whose weight exceeds established limits. A roll call vote was taken. All Councillors voted yea. Motion carried.

**REMOVAL OF TREES IN THE PARK:** Councillor Steadman said J’s Tree Service has begun removing some of the trees in Caflisch Park.

**COUNCIL TO APPROVE HIRING A CODE ENFORCEMENT OFFICER AT A RATE OF \$365.00 PER MONTH:** Councillor Bowes said he would like to wait and approve the hiring at a Special Meeting. He said the Special Meeting could be held the same night as the Work Session.

He said he has someone in mind that might be interested in this position. He said this individual has to first check with his employer to see if he can hold this position. He said he would like to wait until he hears back from this individual.

**MOTION TO TABLE HIRING A CODE ENFORCEMENT OFFICER:** It was moved by Councillor Tubbs and seconded by Councillor Steadman to table hiring a Code Enforcement Officer and to hold a Special Meeting on Tuesday, June 23<sup>rd</sup> to approve hiring a Code Enforcement Officer. Motion carried.

**MOTION TO ADOPT AN ORDINANCE OF THE BOROUGH OF UNION CITY, ERIE COUNTY, PENNSYLVANIA, ESTABLISHING FEES FOR FILING APPLICATIONS FOR ZONING CERTIFICATES, FEE FOR AN APPEAL TO THE ZONING HEARING BOARD, FEE FOR FILING PETITIONS WITH THE UNION AREA PLANNING COMMISSION, AND SETTING FORTH THE AMOUNT OF DEPOSIT FOR ADVERTISING TO ACCOMPANY A PETITION TO THE UNION AREA PLANNING COMMISSION:** It

was moved by Councillor Tubbs and seconded by Councillor Steadman to approve adopting an Ordinance of the Borough of Union City, Erie County, Pennsylvania, establishing fees for filing applications for zoning certificates, fee for an appeal to the Zoning Hearing Board, fee for filing petitions with the Union Area Planning Commission, and setting forth the amount of deposit for advertising to accompany a petition to the Union Area Planning Commission. A roll call vote was taken. All Councillors voted yea. Motion carried.

**COUNCIL TO APPROVE GIVING DAVE HIMES \$100.00 AS THE TEMPORARY CODE ENFORCEMENT OFFICER:** Councillor Tubbs said that Dave Himes went around the Borough and handed out letters to individuals who had tires on their property to let them know that the Borough was going to have a dumpster to dispose of their tires.

He said he would like to pay Dave \$100.00 for his time in doing these letters.

**MOTION TO SUSPEND THE RULES:** It was moved by Councillor Tubbs and seconded by Councillor Bowes to suspend the rules. Motion carried.

**MOTION TO APPROVE PAYING DAVE HIMES \$100.00:** it was moved by Councillor Tubbs and seconded by Councillor Steadman to pay Dave Himes \$100.00. Motion carried.

**INFORMATIONAL SUMMARY:** There being no objection, the Informational Summary will stand approved and be made a part of the minutes of this meeting.

**EXECUTIVE SESSION:** President Brumagin called for an Executive Session at 7:19 P.M. to discuss personnel matters. Council reconvened at 7:24 P.M.

**ADJOURNMENT:** It was moved by Councillor Steadman and seconded by Councillor Hinkle that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:25 P.M.

ATTEST: \_\_\_\_\_  
Borough Manager