

**MINUTES**  
**UNION CITY BOROUGH COUNCIL**  
**REORGANIZATIONAL MEETING**  
**JANUARY 4<sup>TH</sup>, 2010**

Vision Statement: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Reorganizational Meeting of the Union City Borough Council was called to order at 7:00 P.M. by President Brumagin. The meeting was held at the Union City Area High School Large Group Instruction Room.

Councillors present were Brumagin, Bowes, Hoban, Steadman and Tubbs.

Officials present were Borough Manager Cheryl Capela, Solicitor Timothy Wachter, Mayor Bill Hinkle and Street Supervisor Paul Maynard.

Visitors present were Dustin Kolaja, Alice Jane Ross, Steve Sears, Hallie Hinkle, George Ainsworth and Paul Capela.

**MOTION ON MINUTES:** It was moved by Councillor Bowes and seconded by Councillor Hoban that all Councillors having read the Council Meeting held December 8<sup>th</sup>, 2009, be approved. Motion carried.

**MOTION ON SECRETARY’S REPORT:** It was moved by Councillor Hoban and seconded by Councillor Tubbs that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councillor Hoban and seconded by Councillor Steadman that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**MAYOR SWEARS IN NEW COUNCILLORS:** Mayor Bill Hinkle swears in Greg Bowes, Daniel Hoban and Braden McCrillis as Councillors.

**PRESIDENT BRUMAGIN VACATES CHAIR TO MAYOR:** President Brumagin vacates his chair to Mayor Bill Hinkle.

**NOMINATIONS FOR PRESIDENT:** Mayor Bill Hinkle opens the floor for nominations for President of Borough Council for a two-year term.

Councillor Tubbs nominates Daniel Brumagin as President of Borough Council and Councillor Steadman seconds the nomination. Motion carried.

**MOTION TO CLOSE NOMINATIONS FOR PRESIDENT:** It was moved by Councillor Tubbs and seconded by Councillor McCrillis that the nominations for President be closed. Motion carried.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF PRESIDENT:** Mayor Bill Hinkle calls for a roll call vote on the nominations of Daniel Brumagin as President of Borough Council.

Councillor McCrillis, Tubbs, Steadman, Hoban and Bowes voted yea. Councillor Brumagin abstained. Motion carried.

Mayor Bill Hinkle said Daniel Brumagin is now President of Borough Council.

**NOMINATIONS FOR VICE PRESIDENT:** Mayor Bill Hinkle opens the floor for nominations for Vice-President of Borough Council for a two-year term.

Councillor Brumagin nominates Greg Bowes as Vice-President of Borough Council and Councillor Hoban seconds the nomination. Motion carried.

**MOTION TO CLOSE NOMINATIONS FOR VICE-PRESIDENT:** It was moved by

Councillor Tubbs and seconded by Councillor Hoban that the nominations for Vice-President be closed. Motion carried.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF VICE-PRESIDENT:** Mayor Bill Hinkle calls for a roll call vote on the nominations of Greg Bowes as Vice-President of Borough Council.

Councillor McCrillis, Tubbs, Steadman, Hoban and Brumagin voted yea. Councillor Bowes abstained. Motion carried.

Mayor Bill Hinkle said Greg Bowes is now Vice-President of Borough Council.

**MAYOR RELINQUISHES CHAIR TO PRESIDENT OF BOROUGH COUNCIL:** Mayor Bill Hinkle relinquishes his chair to President Brumagin.

**APPROVAL OF AGENDA:** It was moved by Councillor Hoban and seconded by Councillor Bowes to adopt the agenda as amended. Motion carried.

**EXECUTIVE SESSION:** President Brumagin called for an Executive Session at 7:20 P.M. to discuss legal issues. Council reconvened at 7:40 P.M.

**MOTION TO SUSPEND THE RULES:** It was moved by Councillor Bowes and seconded by Councillor Steadman to suspend the rules. Motion carried.

**MOTION TO DIRECT THE SOLICITOR TO DRAFT A PAYMENT AGREEMENT WITH A FORMER EMPLOYEE OF THE BOROUGH OF UNION CITY:** It was moved by Councillor Bowes and seconded by Councillor Hoban to draft a payment agreement with a former employee to pay back funds within twenty four months. Motion carried.

**COUNCIL TO APPROVE A RESOLUTION AUTHORIZING A TAX AND REVENUE**

**ANTICIPATION NOTE:** The Resolution authorizing a Tax and Revenue Anticipation Note was read by the Borough Manager.

**MOTION TO APPROVE A RESOLUTION AUTHORIZING A TAX AND REVENUE**

**ANTICIPATION NOTE:** It was moved by Councillor Steadman and seconded by Councillor McCrillis to approve the Resolution authorizing a Tax and Revenue Anticipation Note. A roll call vote was taken. All Councillors voted yea. Motion carried.

**BOROUGH SOLICITOR:** Solicitor Timothy Wachter said he drafted a proposed amendment to the Zoning Ordinance due to concerns of the negative secondary affects caused by the operation of adult oriented businesses.

Solicitor Timothy Wachter passed out a proposed amendment to the Zoning Ordinance pertaining to adult oriented businesses. Council will review at their next Work Session.

**PRESIDENT TO APPOINT DIRECTORSHIPS:** President Brumagin said the Directorships are as follows:

The President of Council is over Administration.

Director of Public Safety appointed to Councillor Tubbs.

Director of Public Works appointed to Councillor Steadman.

Director of Parks and Recreation appointed to Councillor McCrillis.

Director of Finance appointed to Councillor Hoban.

Director of Personnel and Planning appointed to Councillor Bowes.

**MOTION TO APPROVE BOROUGH OFFICIAL'S EXPENSES:** It was moved by Councillor Steadman and seconded by Councillor Bowes that the Borough officials expenses and/or employees be paid by the Borough when said officials and/or employees attend any function related to their duties or make any trips which are in the best interest of the Borough

at the rate of IRS mileage allowance. All other expenses will require approval from Borough Council. Motion carried.

**BOROUGH SECRETARY/TREASURER:** It was moved by Councillor Hoban and seconded by Councillor Tubbs that Cheryl Capela be appointed Borough Secretary/Treasurer for the years 2010 and 2011. Motion carried.

**EARNED INCOME TAX COLLECTOR:** It was moved by Councillor McCrillis and seconded by Councillor Steadman that Cheryl Capela be appointed Earned Income Tax Collector for the years 2010 and 2011. Motion carried.

**COUNCIL MEETINGS:** It was moved by Councillor Bowes and seconded by Councillor Hoban that the regular Council Meetings be held on the second Tuesday of each month at the Union City Area High School Large Group Instruction Room at 7:00 P.M. and the Work Sessions be held on the fourth Tuesday of each month at the City Building at 7:00 P.M. Motion carried.

**ZONING HEARING BOARD:** It was moved by Councillor Bowes and seconded by Councillor Hoban to table the appointment to the Zoning Hearing Board. Motion carried.

**MOTION TO APPROVE THE 2010 FIRE DEPARTMENT OFFICERS:** It was moved by Councillor Tubbs and seconded by Councillor Steadman to approve the 2010 Fire Department Officers. Motion carried.

**MOTION TO SUSPEND THE RULES:** It was moved by Councillor Tubbs and seconded by Councillor Steadman to suspend the rules. Motion carried.

**MOTION TO DIRECT THE BOROUGH MANAGER TO WRITE A LETTER TO CHIEF JONES TO HAVE HIM ATTEND ALL COUNCIL MEETINGS AND WORK SESSIONS AND TO PROVIDE TO BOROUGH COUNCIL EACH MONTH A MONTHLY POLICE REPORT ALONG WITH A MONTHLY PARKING TICKET REPORT:**

It was moved by Councillor Tubbs and seconded by Councillor McCrillis to direct the Borough Manager to write a letter to Chief Jones to have him attend all Council Meetings and Work Sessions and to provide to Borough Council each month a monthly Police Report along with a monthly Parking Ticket Report. Motion carried.

**PUBLIC WORKS:** Councillor Steadman said he would like to thank the street crew for doing a good job in keeping up with the snow plowing.

Street Supervisor Paul Maynard said he would like to thank Councillor Steadman for all the help he has given to the street crew this winter season.

**PERSONNEL AND PLANNING:** Councillor Bowes said that Union City Pride has obtained the Metzgars buildings on Main Street. He said Union City Pride is trying to obtain a grant through the Erie Community foundation to pay for the removal of those buildings.

He said that Union City Pride has been in contact with James Foster and we are moving forward in obtaining the property that he owns on Concord Street.

**ADJOURNMENT:** It was moved by Councillor Tubbs and seconded by Councillor McCrillis that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:52 P.M.

ATTEST: \_\_\_\_\_