

MINUTES
UNION CITY BOROUGH COUNCIL MEETING
DECEMBER 14TH, 2010

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 7:00 P.M. by President Brumagin. The meeting was held at the Union City Area High School Large Group Instruction Room.

Councillors present were Brumagin, Bowes, Hoban, Kolaja and Steadman. Councillor McCrillis arrived at 7:05 P.M.

Officials present were Borough Manager Cheryl Capela, Mayor Bill Hinkle, Police Chief Kevin Jones, Solicitor Timothy Wachter and Street Supervisor Paul Maynard.

Visitors present were Fire Chief Bob Wolf and Union City Water Authority Manager Terry Shrout.

APPROVAL OF AGENDA: It was moved by Councillor Bowes and seconded by Councillor Kolaja to adopt the agenda as amended. Motion carried.

MOTION ON MINTUES: It was moved by Councillor Kolaja and seconded by Councillor Hoban that all Councillors having read the Council Meeting held October 12th, 2010 and the Council Meeting held November 9th, 2010, be approved. Motion carried.

MOTION ON BILLS: It was moved by Councillor Hoban and seconded by Councillor Bowes that the unpaid bills be ordered paid and those paid be approved. Motion carried.

ETHAN ALLEN FIRE: Fire Chief Bob Wolf said he is here this evening to discuss the fire that had occurred at the old Ethan Allen Building on December 22nd. He said there were twenty two departments at the scene.

He said he is not sure if anyone is aware that they almost lost four guys in this fire. He said we were really lucky and we ended with only three minor injuries.

He said there were eight aerial trucks but we only used seven.

He said he would like to make Borough Council aware that the owner of the Ethan Allen Building, Carl Boone, has threatened the Fire Department with a lawsuit. He said that Carl Boone is stating that the Fire Department did not respond in a timely manner therefore, letting his building burn to the ground.

Councillor Bowes said he would like the Fire Chief to provide to members of Borough Council a written report on the Ethan Allen Fire. He said he would also like on this report all of the Fire Departments that responded to this fire. He said he would like letters be sent out to all the Fire Departments that responded thanking them for their services they provided to the community.

SHOVELING OFF BRIDGES: Mayor Bill Hinkle said he would like to know who is responsible for removing the snow off the bridges on Main Street. He said he has been receiving a lot of complaints.

Councillor Steadman said the Borough is responsible for the bridges. He said the street crew plans on removing the snow from the bridges sometime this week.

COUNCIL TO APPROVE A RESOLUTION APPOINTING MONAHAN AND MONAHAN AUDITORS FOR THE YEAR 2011: The Resolution appointing Monahan and

Monahan auditors for the year 2011 was read by the Borough Manager.

MOTION TO APPROVE RESOLUTION APPOINTING MONAHAN AND MONAHAN

AUDITORS FOR THE YEAR 2011: It was moved by Councillor Steadman and seconded by Councillor Bowes to approve the Resolution appointing Monahan and Monahan auditors for the year 2011. A roll call vote was taken. All Councillors voted yea. Motion carried.

COUNCIL TO APPROVE A RESOLUTION ELIMINATING POLICE OFFICER'S

CONTRIBUTIONS TO THE POLICE PENSION FUND FOR THE YEAR 2011: The

Resolution eliminating police officer's contributions to the Police Pension Fund for the year 2011 was read by the Borough Manager.

MOTION TO APPROVE RESOLUTION ELIMINATING POLICE OFFICER'S

CONTRIBUTIONS TO THE POLICE PENSION FUND FOR THE YEAR 2011: It was

moved by Councillor Bowes and seconded by Councillor Hoban to approve the Resolution eliminating Police Officer's contributions to the Police Pension Fund for the year 2011. A roll call vote was taken. All Councillors voted yea. Motion carried.

COUNCIL TO APPROVE A RESOLUTION APPOINTING A VOTING DELEGATE AND ONE ALTERNATE DELEGATE TO BE THE BOROUGH TAX COLLECTION

COMMITTEE REPRESENTATIVES: The Resolution appointing Cheryl Capela voting delegate and Daniel Brumagin alternate delegate to be the Boroughs Tax Collection Committee representative was read by Solicitor Timothy Wachter.

MOTION TO APPROVE A RESOLUTION APPOINTING A VOTING DELEGATE AND ONE ALTERNATE DELEGATE TO BE THE BOROUGH TAX COLLECTION

COMMITTEE REPRESENTATIVE: It was moved by Councillor McCrillis and seconded by Councillor Hoban to approve a Resolution appointing Cheryl Capela voting delegate and Daniel Brumagin alternate delegate to be the Boroughs Tax Collection Committee representative. A roll

call vote was taken. All Councillors voted yea. Motion carried.

MOTION TO ADVERTISE THEIR INTENT TO ADOPT THE 2011 BUDGET: It was moved by Councillor McCrillis and seconded by Councillor Hoban to approve advertising their intent to adopt the 2011 Budget. Motion carried.

MOTION TO ADVERTISE THEIR INTENT TO ADOPT AN ORDINANCE FIXING THE TAX RATE FOR THE YEAR 2011: It was moved by Councillor McCrillis and seconded by Councillor Hoban to approve advertising their intent to adopt an ordinance fixing the tax rate for the year 2011. Motion carried.

COUNCIL TO APPROVE A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO PURCHASE A TAX ANTICIPATION NOTE IN THE AMOUNT OF \$40,000.00:

The Resolution authorizing the Borough Manager to purchase a Tax Anticipation Note in the amount of \$40,000.00 was read by Solicitor Timothy Wachter.

MOTION TO APPROVE A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO PURCHASE A TAX ANTICIPATION NOTE IN THE AMOUNT OF \$40,000.00:

It was moved by Councillor Bowes and seconded by Councillor Hoban to approve a Resolution authorizing the Borough Manager to purchase a Tax Anticipation Note in the amount of \$40,000.00. A roll call vote was taken. All Councillors voted yea. Motion carried.

SCHOOL RESOURCE OFFICER AGREEMENT: Solicitor Timothy Wachter said the School Resource Officer Agreement was approved at last night's School Board Meeting by a vote of seven to one.

FLOOD PLAIN ORDINANCE: Solicitor Timothy Wachter said a few months ago he prepared a proposed Flood Plain Ordinance for Borough Council to review.

He said this ordinance calls for a Flood Plain Administrator.

He said the proposed draft ordinance must be completed by March 1st, 2011.

He said once FEMA has reviewed the ordinance, they will provide the Borough with an effective date and this date must be put in the ordinance.

He said hopefully the ordinance should be adopted by the August or September Council Meeting of 2011.

Mayor Bill Hinkle asked “are there Flood Classifications?”

Solicitor Timothy Wachter said there are four classifications and the Borough of Union City is class B which is the second highest level of flood risk.

COUNCIL TO APPROVE THE ERIE COUNTY EMERGENCY OPERATION CENTER STANDARD OPERATING GUIDELINES FOR RESOURCE REQUESTS AND TO APPOINT THREE PEOPLE WHO ARE AUTHORIZED TO APPROVE RESOURCE

REQUESTS: The Borough Manager said the Erie County Emergency Operation Center Standard Operating Guideline for Resource Requests during disasters has been updated. She said Council need to approve the guidelines and appoint three people from the Borough who are authorized to approve resource requests.

The Borough Manager said she would recommend Police Chief Jones, Fire Chief Bob Wolf and Union City Emergency Management Coordinator Dustin Kolaja.

MOTION TO APPROVE THE ERIE COUNTY EMERGENCY OPERATION CENTER STANDARD OPERATING GUIDELINES FOR RESOURCE REQUESTS AND APPROVE THREE PEOPLE WHO ARE AUTHORIZED TO APPROVE RESOURCE REQUESTS:

It was moved by Councillor Bowes and seconded by Councillor Kolaja to approve the Erie County Emergency Operation Center Standard Operating Guideline for Resource Requests during disasters and appoint Police Chief Kevin Jones, Fire Chief Bob Wolf and Union City Emergency Management Coordinator Dustin Kolaja as authorized people to approve resource requests. Motion carried.

COUNCIL TO APPOINT OFFICIALS TO THE FOLLOWING BOARDS AND COMMISSIONS:

UNION AREA PLANNING COMMISSION: It was moved by Councillor Kolaja and seconded by Councillor Bowes to appoint Darlene Elder to the Union Area Planning Commission to serve until December 31st, 2014. Motion carried.

ZONING HEARING BOARD: It was moved by Councillor Bowes and seconded by Councillor McCrillis to table appointing an alternate to the Zoning Hearing Board to serve until December 31st, 2013. Motion carried.

LIBRARY BOARD: It was moved by Councillor McCrillis and seconded by Councillor Steadman to appoint Martha Blair and Joy Luebbert to the Library Board to serve until December 31st, 2013. Motion carried.

RECREATION COMMISSION: It was moved by Councillor Bowes and seconded by Councillor Hoban to appoint Kristie Kolaja to the Recreation Commission to serve until December 31st, 2015. Councillor Brumagin, Bowes, Hoban, McCrillis and Steadman voted yea. Councillor Kolaja abstained. Motion carried.

CIVIL SERVICE COMMISSION: It was moved by Councillor Bowes and seconded by Councillor Hoban to appoint Bill Flynn to the Civil Service Commission to serve until December 31st, 2013. Motion carried.

VACANCY BOARD: It was moved by Councillor McCrillis and seconded by Councillor Steadman to appoint Mike Wienczkowski to the Vacancy Board to serve until December 31st, 2011. Motion carried.

PRESIDENT BRUMAGIN RECEIVES LETTER FROM DEBBIE HARRIS: President Brumagin said he received a letter from Debbie Harris in regards to their company looking for communities to do gas drilling.

LTAP: President Brumagin said he has information from LTAP that he will be providing to the Street Supervisor.

PARKS AND RECREATION: Councillor McCrillis said the Parks and Recreation had nineteen registered for the Home Decorating Contest.

He said the Parks and Recreation Commission is working on holding a community sled riding part.

COUNCILLOR KOLAJA THANKED EVERYONE WHO HELPED WITH THE FIRE: Councillor Kolaja said he would like to thank Chief Jones and the Streets Department for the traffic control they provided during the day of the fire.

MOTION TO ADOPT AN ORDINANCE PROHIBITING THE USE OF PROSPECT STREET BY MOTOR VEHICLES WHOSE WEIGHT EXCEEDS 9000 POUNDS:

It was moved by Councillor Steadman and seconded by Councillor Bowes to approve adopting the Ordinance prohibiting the use of Prospect Street by motor vehicles whose weight exceeds 9000 pounds. A roll call vote was taken. All Councillors

voted yea. Motion carried.

COUNCIL TO OPEN AND APPROVE BIDS FOR A 10' 6' STEEL DUMP BODY TO BE INSTALLED ON A 2000 FORD DUMP TRUCK:

Councillor Steadman said the Borough received one bid and the bid is from Trux Inc., Route 8 and 89, Wattsburg, PA 16442 for a 10' 6" steel dump body at a cost of \$11,942.00.

President Brumagin said it is his understanding that the truck is going to be out of commission for a month. He said he feels Borough Council needs to hold off in getting this dump body put on this truck until after the winter months.

Councillor Steadman said the truck won't pass inspection. He said the inspection runs out in February. He said there are also other repairs that need to be done on this truck.

Street Supervisor Paul Maynard said he can probably repair the box so it will at least pass inspection.

President Brumagin asked " would Trux be willing to wait to install the dump body after the winter months, or do we have to rebid?"

Solicitor Timothy Wachter said Borough Council can approve the bid contingent upon Trux agreeing to the delay.

MOTION TO APPROVE BID CONTINGENT UPON TRUX AGREEING TO DELAY

INSTALLATION: It was moved by Councillor Steadman and seconded by Councillor Kolaja to approve bid in the amount of \$11,942 contingent upon Trux agreeing to delay installation: Motion carried.

INFORMATIONAL SUMMARY: There being no objection, the Informational Summary will stand approved and be made a part of the minutes of

this meeting.

EXECUTIVE SESSION: President Brumagin said an Executive Session will be held after the meeting to discuss personnel and potential purchase of property. He said no action will be taken.

ADJOURNMENT: It was moved by Councillor Bowes and seconded by Councillor Hoban that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:50 .M.

ATTEST: _____
Borough Manager