

**MINUTES**  
**UNION CITY BOROUGH COUNCIL MEETING**  
**MAY 10<sup>TH</sup>, 2011**

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 7: 05 P.M. by Vice-President Bowes. The meeting was held at the Union City Area High School Large Group Instruction Room.

Councillors present were Bowes, Kolaja, McCrillis and Steadman. Councillors Brumagin and Hoban were absent.

Officials present were Borough Manager Cheryl Capela, Mayor Bill Hinkle, Solicitor Timothy Wachter and Street Supervisor Paul Maynard.

Visitors present were Alice Jane Ross and Roy Hanks.

**APPROVAL OF AGENDA:** It was moved by Councillor McCrillis and seconded by Councillor Steadman that the agenda stands approved as presented. Motion carried.

**MOTION ON MINUTES:** It was moved by Councillor McCrillis and seconded by Councillor Kolaja that all Councillors having read the Work Session held March 22<sup>nd</sup>, 2011, Council Meeting held April 19<sup>th</sup>, 2011 and Work Session held April 26<sup>th</sup>, 2011, be approved. Motion carried.

**MOTION ON SECRETARY'S REPORT:** It was moved by Councillor Steadman and seconded by Councilor McCrillis that the Secretary's Report be accepted and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councillor McCrillis and seconded by Councillor Kolaja that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**MAYOR RECEIVED LETTER IN REGARDS TO FOUR WHEELERS:** Mayor Bill Hinkle said he received a letter from residents on Grant Street complaining about four-wheelers racing around the Ethan Allen property. He said he is not sure what can be done since this is private property. He said he did address this with the Chief.

**COUNCIL TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF SIGNATURES FROM THE BOROUGH MANAGER, PRESIDENT DANIEL BRUMAGIN AND/OR VICE-PRESIDENT BOWES FOR THE TRANSFER OF FUNDS FROM THE POLICE PENSION FUND AND THE NON-UNIFORM PENSION FUND:** The Resolution authorizing the execution of signatures from the Borough Manager, President Daniel Brumagin and/or Vice-President Bowes for the transfer of funds from the Police Pension Fund and the Non-Uniform Pension Fund was read by the Borough Manager.

**MOTION TO APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF SIGNATURES FROM THE BOROUGH MANAGER, PRESIDENT DANIEL BRUMAGIN AND/OR VICE-PRESIDENT BOWES FOR THE TRANSFER OF FUNDS FROM THE POLICE PENSION FUND AND THE NON-UNIFORM PENSION FUND:** It was moved by Councillor Steadman and seconded by Councillor McCrillis approving the Resolution authorizing the execution of signatures from the Borough Manager, President Daniel Brumagin and/or Vice-President Bowes for the transfer of funds from the Police Pension Fund and the Non-Uniform Pension Fund. A roll call vote was taken. All Councillors voted yea. Motion carried.

**MOTION TO APPROVE A WAIVER TO SHOOT OFF THE CANON AND FIREWORKS AT THE "GATHERING OF FRENCH CREEK" JULY 8<sup>TH</sup> THROUGH JULY 10<sup>TH</sup>, 2011:**  
It was moved by Councillor Steadman and seconded by Councillor

McCrillis to approve a waiver to shoot off the canon and fireworks at the "Gathering of French Creek" July 8<sup>th</sup> through July 10<sup>th</sup>, 2011. Motion carried.

**STORM WATER MANAGEMENT PLAN:** Solicitor Timothy Wachter said the Storm Water Management Plan was adopted by Erie County on February 1<sup>st</sup> of this year and approved by the Department of Environmental Protection on March 25<sup>th</sup> of this year.

He said Act 167 requests each municipality to adopt such ordinance and regulations by September 21<sup>st</sup>, 2011.

He said there is a sample ordinance which is seventy-three pages long.

He said he will provide information to Borough Council prior to the next Work Session.

**PARKS AND RECREATION:** Councillor McCrillis said the Parks and Recreation Commission is finalizing their plans for play camp.

He said the Parks and Recreation Commission is holding an Earth Day event on Saturday, May 21<sup>st</sup>, 2011 in Caflisch Park. He said they want to make sure the electric will be on and the restrooms will be opened that day.

He said the Parks and Recreation Commission were planning on planting trees in the Park that day. He said they decided not to, because the trees they will be receiving are seedlings.

Street Supervisor Paul Maynard said he spoke with Jessica from the Parks and Recreation Commission and suggested to her to plant these seedlings behind the Borough Garage. He said once these trees have grown tall enough, then the Parks and Recreation Commission can replant them in the

Park.

**ETHAN ALLEN PROPERTY:** Councillor Kolaja said it was his understanding that the owner of the Ethan Allen property was to install a fence around his property.

The Borough Manager said she has been in touch with Mr. Boone and he is in the process of getting a quote from Andy Bengel on removing the rest of the buildings and filling in the property.

The Borough Manager said she did not approach the fence issue with Mr. Boone. She said she would rather see him spend the money on getting the rest of this property cleaned up.

**POLICE SECRETARY POSITION:** Councillor Kolaja said he was informed by Chief Jones that the Police Secretary ninety day probationary period with Adecco Employment Services will expire May 21<sup>st</sup> 2011.

He said that Chief Jones is requesting that Borough Council consider hiring Cindy Wells permanently with the Borough Police Department.

Vice-President Bowes said he would like to schedule a meeting with Chief Jones and the Borough Manager to discuss her performance before a decision is made.

He said he would like the Borough Manager to set up a date and time to meet.

**MOTION TO APPROVE SPRING CLEAN UP FOR TIRES, METAL AND ANY ITEMS WITH FREON THE FIRST WEEKEND IN JUNE:** It was moved by Councillor Steadman and seconded by Councillor Kolaja to approve spring clean up for tires, metal and any items with Freon the first weekend in June. Motion carried.

**BOROUGH TOUR:** Vice-President Bowes said Borough Council did a tour of the Borough last Saturday.

He said he would like the Code Enforcement Officer attend the next Work Session to discuss Borough Council receiving a detailed report on the progress for each property.

**INFORMATIONAL SUMMARY:** There being no objection, the Informational Summary will stand approved and be made a part of the minutes of this meeting.

**ADJOURNMENT:** It was moved by Councillor Steadman and seconded by Councillor McCrillis that the meeting be adjourned. motion carried.

The meeting adjourned at 7:40 P.M.

ATTEST: \_\_\_\_\_  
Borough Manager