

**MINUTES**  
**UNION CITY BOROUGH COUNCIL MEETING**  
**OCTOBER 11<sup>TH</sup>, 2011**

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 7:04 P.M. by President Brumagin. The meeting was held at the Union City Area High School Large Group Instruction Room.

Councillors present were Brumagin, Bowes, Hoban, Kolaja, McCrillis and Steadman.

Officials present were Borough Manager Cheryl Capela, Mayor Bill Hinkle, Solicitor Timothy Wachter and Street Supervisor Paul Maynard.

Visitors present were Roy Hanks Bob King, Alice Jane Ross and Shawn Tharp.

**APPROVAL OF AGENDA:** It was moved by Councillor Bowes and seconded by Councillor Hoban to adopt the agenda as amended. Motion carried.

**MOTION ON MINUTES:** It was moved by Councillor Bowes and seconded by Councillor Hoban that all Councillors having read the minutes of the Work Session held August 23<sup>rd</sup>, 2011, Council Meeting held September 13<sup>th</sup>, 2011 and the Work Session held September 27<sup>th</sup>, 2011, be approved. Motion carried.

**MOTION ON SECRETARY'S REPORT:** It was moved by Councillor McCrillis and seconded by Councillor Steadman that the Secretary's Report be accepted and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councillor Hoban and seconded by Councillor Steadman that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**HOMECOMING PARADE:** Bob King said he would like to thank members of Borough Council for being part of the Homecoming Parade.

**WARDEN STREET:** Bob King said he would like to know if anything is going to be done about Warden Street.

President Brumagin said he will be meeting with Vincent Cross to try to resolve this issue before winter.

**BOROUGH COUNCIL TO APPROVE SUBSCRIBING TO THE PENNSYLVANIA BOROUGH**

**MAGAZINE:** The Borough Manager said she would like to know if Borough Council would like to renew their subscription to the Pennsylvania Boroughs Magazine. She said the cost is \$12.00 per subscription.

**MOTION TO APPROVE SUBSCRIBING TO THE PENNSYLVANIA BOROUGH MAGAZINE:** It was moved by Councillor McCrillis and seconded by Councillor Steadman to approve subscribing to the Pennsylvania Boroughs Magazine at a cost of \$12.00 per subscription. Motion carried.

**MOTION TO APPROVE TRICK-OR-TREAT TO BE HELD ON MONDAY, OCTOBER 31<sup>ST</sup> 2011 FROM 6:30 P.M. TO 8:00 P.M.:** It was moved by Councillor Bowes and seconded by Councillor McCrillis to hold Trick-or-Treat on Monday, October 31<sup>st</sup>, 2011 from 6:30 P.M. to 8:00 P.M. Motion carried.

**BOROUGH COUNCIL TO APPROVE A “NO PARKING” AREA ON WEST HIGH STREET BETWEEN SECOND AVENUE AND THIRD AVENUE, AS WELL AS SECOND AVENUE FROM WEST HIGH**

**STREET NORTH:** The Borough Manager said the Union City Ministerial Association is requesting approval from Borough Council to have a “no parking” area established on West High Street between Second Avenue and Third Avenue, as well as Second Avenue from West High Street north to have hay rides around the block on the night of Trick-or-Treat.

**MOTION TO APPROVE A “NO PARKING” AREA ON WEST HIGH STREET BETWEEN SECOND AVENUE AND THIRD AVENUE, AS WELL AS SECOND AVENUE FROM WEST HIGH STREET**

**NORTH:** It was moved by Councillor Steadman and seconded by Councillor Bowes to approve a “no parking” area on West High Street between Second Avenue and Third Avenue, as well as Second Avenue from West High Street North on the night of Trick-or-Treat. Motion carried.

**COUNCIL TO APPROVE CONTRACT EXTENSION AGREEMENT BETWEEN THE BOROUGH OF UNION CITY AND BUILDING INSPECTION UNDERWRITERS:**

The Borough Manager said the Northwest Tri-County Council of Governments did not realize that the contract with BIU had expired in July of this year. She said BIU has agreed to extend their contract for one year.

She said this extension will give the COG time to make any changes to the old contract and prepare a new bid package.

**MOTION TO APPROVE CONTRACT EXTENSION AGREEMENT BETWEEN THE BOROUGH OF UNION CITY AND BUILDING INSPECTION UNDERWRITERS:**

It was moved by Councillor Bowes and seconded by Councillor Hoban to approve the Contract Extension Agreement between the Borough of Union City and Building Inspection Underwriters. Motion carried.

**COUNCIL TO APPROVE A RESOLUTION AUTHORIZING AND EMPOWERING ITS LOCAL TAX COLLECTOR, BERKHEIMER, TO IMPOSE AND RETAIN COSTS OF COLLECTION ON DELINQUENT TAXES:**

The Resolution authorizing and empowering its local tax collector, Berkheimer, to impose and retain costs of collection on delinquent taxes was read by the Borough Manager.

Solicitor Timothy Wachter said this Resolution was not discussed at the Erie County Tax Collection meeting. He said he would suggest tabling this Resolution until he has had a chance to talk to the committee.

It was moved by Councillor Bowes and seconded by Councillor Hoban to table approving the Resolution authorizing and empowering its local tax collector, Berkheimer, to impose and retain costs of collection on delinquent taxes. Motion carried.

**COUNCIL TO APPROVE A RESOLUTION APPOINTING A LIAISON BETWEEN THE BOROUGH OF UNION CITY AND BERKHEIMER FOR THE PURPOSE OF PROVIDING CONFIDENTIAL TAX INFORMATION FOR OFFICIAL PURPOSES:**

The Resolution appointing a liaison between the Borough of Union City and Berkheimer for the purpose of providing confidential tax information for official purposes was read by the Borough Manager.

**MOTION TO APPROVE A RESOLUTION APPOINTING A LIAISON BETWEEN THE BOROUGH OF UNION CITY AND BERKHEIMER FOR THE PURPOSE OF PROVIDING CONFIDENTIAL TAX INFORMATION FOR OFFICIAL PURPOSES:**

It was moved by Councillor Bowes and seconded by Councillor Hoban to approve the Resolution appointing a liaison between the Borough of Union City and Berkheimer for the purpose of providing confidential tax information for official purposes. A roll call vote was taken. All Councillors voted yea. Motion carried.

**BLIGHTED PROPERTIES:** Solicitor Timothy Wachter said Borough Council has inquired into their

legal authority to address blighted properties within the Borough of Union City.

He said he has provided information summarizing the various options the Borough Council has regarding its efforts to eliminate blight within the Borough of Union City.

He said the options are as follows; Condemnation by a Redevelopment Authority, Taking action through the Borough's Property Maintenance Code, Borough power of eminent domain to condemn the property directly, Application of the Neighborhood Blight and Reclamation and Revitalization Act and Utilization of the Pennsylvania Conservatorship Law.

Councillor Bowes said Borough Council can review this information at the next Work Session.

**MOTION TO TABLE THE APPOINTMENT TO THE UNION CITY MUNICIPAL AUTHORITY BOARD:**

It was moved by Councillor Steadman and seconded by Councillor Bowes to table the appointment to the Union City Municipal Authority Board to serve until December 31<sup>st</sup>, 2012. Councillor Kolaja, McCrillis, Steadman, Hoban and Bowes voted yea. Councillor Brumagin abstained. Motion carried.

**MOTION TO ACCEPT KRISTIE KOLAJA'S RESIGNATION FROM THE PARKS AND RECREATION COMMISSION:**

It was moved by Councillor Steadman and seconded by Councillor Hoban to accept Kristie Kolaja's resignation from the Parks and Recreation Commission. Councillor McCrillis, Steadman, Hoban, Bowes and Brumagin voted yea. Councillor Kolaja abstained. Motion carried.

**MOTION TO APPOINT LAURA HIMROD TO THE PARKS AND RECREATION COMMISSION TO SERVE UNTIL DECEMBER 31<sup>ST</sup>, 2015:**

It was moved by Councillor Bowes and seconded by Councillor Steadman to appoint Laura Himrod to the Parks and Recreation Commission to serve until December 31<sup>st</sup>, 2015. Motion carried.

**EAST HIGH STREET PARKING:** Councillor Kolaja said he would like to know if anything can be done about the parking across from his house on East High Street. He said these cars never move in the winter time.

He said he would like to see either alternate parking or no parking in the winter months.

President Brumagin said Borough Council can discuss this at their next Work Session.

**MOTION TO TABLE APPROVING THE PROPOSED PHONE PLAN FOR THE UNION CITY POLICE**

**DEPARTMENT:** It was moved by Councillor Kolaja and seconded by Councillor Bowes to table approving the proposed phone plan for the Union City Police Department. Motion carried.

**PUBLIC WORKS:** Councillor Steadman said he would like to see if any member of Borough Council would like to pass out candy during the Halloween Parade.

The Borough Manager said she would consider doing it.

Councillor Steadman said the streets department will be grading the streets one more time before winter.

He said Bob Phillips has been in the street sweeper cleaning streets.

**COUNCIL TO APPROVE THE 2011 GENERAL MUNICIPAL PENSION SYSTEM STATE AID BE DEPOSITED IN THE NON-UNIFORM PENSION FUND:**

Councillor Hoban said the Minimum Municipal Obligation for the 2011 Borough of Union City Non-Uniform Pension Fund is \$24964.00. He said the amount of the General Municipal Pension System State Aid received from the Commonwealth of Pennsylvania for the year 2011 is \$24,802.97. He said Council needs to approve the General Municipal Pension System State Aid in the amount of \$24,802.97 be deposited into the Non-Uniform Pension Fund.

**MOTION TO APPROVE THE 2011 GENERAL MUNICIPAL PENSION SYSTEM STATE AID BE DEPOSITED IN THE NON-UNIFORM PENSION FUND:**

It was moved by Councillor Kolaja and seconded by Councillor McCrillis to approve the General Municipal Pension System State Aid received from the Commonwealth of Pennsylvania for the year 2011 in the amount of \$24,802.97 be deposited into the Non-Uniform Pension Fund. Motion carried.

**EXECUTIVE SESSION:** Councillor Bowes called for an Executive Session at 8:14 P.M. to discuss potential litigation of property matters. Council reconvened at 8:40 P.M.

**MOTION TO APPROVE THE SOLICITOR TO OBJECT TO THE TAX SALE ON THE FOSTER PROPERTY AT 7 CONCORD STREET ON BEHALF OF THE BOROUGH OF UNION CITY:**

It was moved by Councillor Bowes and seconded by Councillor Hoban to approve the Solicitor to object to the tax sale on the Foster property at 7 Concord Street on behalf of the

Borough of Union City. Motion carried.

**ADJOURNMENT:** It was moved by Councillor McCrillis and seconded by Councillor Kolaja that the meeting be adjourned. Motion carried.

The meeting adjourned at 8:41 P.M.

ATTEST: \_\_\_\_\_  
Borough Manager